

NESEA BOD Meeting – Monthly Meeting  
3/4/21  
Zoom Conference Board Meeting

**Participating:**

Miriam Aylward  
Loic Chappoz  
Arlen Li  
Nancy Ludwig  
Florence MacGregor  
Andrea Mancino

Lauren Brust Moss  
Matt Root  
Daphany Sanchez  
Jodi Smits Anderson  
Kate Stephenson  
Ben Southworth

Andrew Webster  
Rachel White

**Not Participating:**

Betsy Glynn

**Meeting brought to order at 9:02am**

**Votes:**

• **Approval of February meeting minutes**

- Motion from Kate with Arlen seconding. Approved by all present
- Adjustment, going forward, to tone of content to include discussed topics, not discussed questions.

• **Financial (Board vote requested) –**

Miriam presented Q1-2 with clarifications to the spreadsheet related to the PPP loan and receivables.

- Motion from Kate with Nancy seconding for acceptance of the Balance Sheet. Approved by all present.

• **Governance/Financial item (Board vote requested) –**

Proposed by Financial Committee that we add Treasurer as signatory.

- Miriam is currently the sole signatory.
- The bylaws already authorize the Board to add anyone on the board to have signing authority.
- Discussed adding Chair as well for additional redundancy.
- Motion from Ben with Loic seconding to add Chair and Treasurer to signatories and to require Board vote, to ensure recognition and paper trail, at each transition of these two positions. Approved by all present.

**Program updates:**

**Building Energy Boston -**

- In discussions/explorations with an AV company to support our virtual event
- Sessions descriptions are due today for BE Boston
- Outlining schedules for May 5th Methods & Materials Showcase
- There will be Community events throughout the conference
- Keynote is finalized and the description is being developed for “Light and Justice”
- Nominations are open for the two NESEA awards
- Also, we are going to run 7 “hallways”.
  - Need Board member hosts. 30 minutes. Pick a topic. Show up and chat about the topic.

## **Building Energy NYC**

Currently investigating all options including if this could take place in person

### **Pro tours**

- 4 or 5 remote tours between now and June
  - All in NYC, which aligns with the planning that occurred last year
  - There was a goal to do all the pro tours in the spring timeframe in NYC
  - There is great interest in Passive House, and Multi-family, and these will support that interest

### **Emerging Professionals**

- Attendance scholarships are now available, and staff is making virtual visits to academic members
- Students from Academic Member Organizations are free to attend conference
  - Other students can attend at a discount
- One of the Boston pre-conference workshops is designed for employers who want to be resource for EP training, apprenticeships, etc.
- Waiting to hear on Mentoring Program grant, and that program will be supportive of the EPs

### **Magazine**

- Still mailing out some hard copies and the digital went out
- Love that people are wanting this!

### **Organization updates:**

#### **Staff**

- Application for Conference planner - have received a LOT of applications
  - Closes March 11
  - Start date of mid-April
- Baby update – Flo is expecting as is Robert’s wife!!!
  - Kudos to the happy families

### **Committee updates:**

#### **Nominating-Committee Report – (Ben)**

- Exit interviews of departing board member by new board members - documented reflections
- Established board members have had initial welcome calls with new members
- Have discussed potential structured roles for alumni board members and if that would be of interest
- Discussed having Bruce Coldham do an historic reflection
- Survey going out to board to understand gaps/strengths in order to begin planning for outreach regarding future board candidates

#### **Strategic Planning Report – (Matt)**

- Connections meeting took place last week
- Purpose statement draft sent out to board for inputs
- We are not considering this process an update, though it may resolve to be an update rather than a newly envisioned plan

### **Other**

Discussed having a (remote) social event for the board

**Next Meeting**

April 1, 9:00 a.m. – 10:00 a.m.

**Motion to adjourn:** made by Ben, seconded by Nancy

Meeting closed 10:01 a.m.

Minutes submitted by Jodi Smits Anderson  
[jmitsan@dasny.org](mailto:jmitsan@dasny.org) for corrections/additions  
March 4, 2021